

## Bilsdale Midcable Parish Council

### Minutes of Meeting held 4<sup>th</sup> September 2019 Chop Gate Village Hall

Present: Cllrs M Bowes, I Brass, D Sporton and G Silver

In attendance: County Cllr B Griffiths, District Cllr R Kirk, Clerk R Chapman, 9 members of the public.

1. Apologies for absence received and approved from Cllr J Smith, District Cllr R Hudson, PCSO N Dunn
2. Declarations of personal interest in agenda items:
  - a. Cllr Sporton and the Clerk declared personal interest in agenda item 7
3. The minutes of the meeting held on 3<sup>rd</sup> July 2019 were agreed as a true and correct record.
4. When asked by the Chairman, the members of the public who were present at the meeting confirmed that they were attending due to agenda item 7, consideration of the proposed DMMO for the route between Fangdale Beck and Low Mill. The Council agreed to the Chairman's suggestion that the meeting should move straight to item 7 then return to the rest of the agenda items in the planned order .
  - a. The Chairman began by summarizing the Parish Council's brief on this issue. North Yorkshire County Council has received an application for a Definitive Map Modification Order to change the status of the route from The Forge / Forge Cottage in Fangdale Beck through to the B1257 at Low Mill. The route is currently partly a bridleway, partly an Unclassified Unsurfaced Road and partly a footpath. The application is to change the entire route to Restricted Byway status. Interested parties including neighbouring landowners and also the Parish Council have been invited to submit evidence that might assist NYCC in reviewing the application.
  - b. This stage of the process is therefore only about the submission of evidence and not about collecting views or developing a Parish Council position on the issue.
  - c. Anyone wishing to contribute to the review is encouraged to do so via Bethan Brown, the coordinator of this issue at NYCC.
  - d. It is believed that the next step is that NYCC will develop a proposal, taking account of the evidence available. It is further believed that following the publication of the proposal, there will be an opportunity for comment prior to the final decision.
  - e. The Chairman read out extracts from the letter received from the applicant
  - f. RESOLVED: The Parish Council has no evidence to submit and will not comment at this stage until the evidence stage is complete.
5. Police report: PCSO Dunn's report was presented to the meeting.
  - a. On the Police report, there were no reported crimes in Bilsdale Parish area in the last 2 months.

- b. The Clerk reported that the Police had not yet provided an explanation as to why the quad bike stolen from Raisdale in June, had not appeared on the statistics presented in July.
6. Ongoing issues:
- a. RESOLVED: that a further grass cut is not needed in 2019
  - b. Remembrance Day ceremony:
    - a. RESOLVED: this is confirmed for Monday 11<sup>th</sup> November 2019
    - b. Clerk has applied for the road closure order and notified the Police who have confirmed their willingness to support on the day
    - c. Clerk has ordered a wreath from Royal British Legion
    - d. RESOLVED: Chairman to arrange for a bugler to attend
    - e. RESOLVED: Clerk to arrange for a suitable person to lead a prayer
  - c. Bushes overhanging road at Fangdale Beck. This has been reported to NYCC Highways. No action yet, perhaps because ownership of the land in question is in doubt. RESOLVED: Clerk to follow up with NYCC, urging action.
7. Planning: NYM/2019/0373/FL and NYM/2019/0374/LB, High Ewecote Farm, variation of the earlier application to which BMPC had no objection. RESOLVED: The Parish Council has no objection to this variation.
8. Highways: To consider the status regarding the deposition of soil and boulders and planting of trees on the road margin at Carlton Bank Top:
- a. The support of County Cllr Griffiths was acknowledged with thanks
  - b. Urra Estate have removed the boulders
  - c. Urra Estate will remove the trees and the soil during the dormant season
  - d. RESOLVED: BMPC will monitor to ensure that these undertakings are honoured.
9. Matters requested by Councillors:
- a. Updated Parish Council standard documentation. Cllr Smith has been developing draft updated Standing Orders, Risk Assessment, Code of Conduct and Financial Regulations. RESOLVED: The updated Standing Orders and Financial Regulations were approved and will replace the previous versions. The Risk Assessment and Code of Conduct will be further developed and reviewed for adoption at a future meeting.
  - b. Urra Road. This is still flooded in places, particularly near Mickbelong. Clerk reports that his account with the NYCC Highways Parish Portal has been blocked so he is unable to formally follow up on his earlier report that included photographs. RESOLVED: Clerk to circulate the action list agreed in June 2018
  - c. The Chairman gave a report on the Joint Parish Forum:
    - a. The Forum received an interesting report on progress with the 'Land of Iron' project.
    - b. The Forum received a presentation on how Heritage Lottery Funds might be used on projects in the North York Moors. This was not considered particularly helpful.
    - c. The Ryevitalise project currently has funds available to spend
    - d. The Glover report on the National Parks and AONBs has been published. This includes a proposal for a National Landscape Service. No actions needed at this stage from BMPC.
10. Finance.
- a. Following the meeting with HSBC, attended by Cllrs Bowes and Smith and the Clerk in August, the meeting concluded the following:
    - a. RESOLVED: to proceed to set up online banking

- b. RESOLVED: To approve delegating the authority for payments to the 3 bank signatories – Cllr Bowes, Cllr Smith and the Parish Clerk
- c. RESOLVED: The 3 bank signatories (as above) to have access to the online bank account
- d. RESOLVED: There will be a single payment limit of £600 per online transaction
- e. RESOLVED: The Parish Clerk will be the primary account user and as such will be authorised to make payments up to £600 with one of the other bank signatories checking the account as required. In the absence of the Parish Clerk either of the other two bank signatories will be able to make payments of up to £600
- f. RESOLVED: Once online banking is set up, this will facilitate presentation of up to date records of payment transactions and reporting of bank balance reconciliation to each Parish Council meeting.
- g. RESOLVED: To close the savings account and move the current balance of £10.02 into the current account
- h. The Parish Clerk reported that expenditure is on target to leave a reserve of more than £1000 at the end of the current financial year, despite the unbudgeted £100 election recharge from Hambleton District Council.

11. Correspondence. Key correspondence received

- a. County Cllr Griffiths – Carlton Bank top (dealt with in item 8 above)
- b. Zurich Insurance renewal documentation. RESOLVED: to confirm the payment of £141.92, agreed by correspondence with Councillors
- c. North Yorkshire County Council Parish Portal reset – Clerk attempted this without success. No action required from BMPC
- d. PKF Littlejohn – confirming that the 2018/19 audit process is complete. No action required.
- e. 2 reports of antisocial behaviour at Stewart Court. Police are aware. For information of Councillors, no action required.

12. Bilsdale Show: RESOLVED: Chairman will write to the Secretary of the Show Committee, congratulating them on a successful show.

R Chapman, Clerk, Bilsdale Midcable Parish Council